2022-23 ACADEMIC PROGRAMS

2022-2023 TECHNICAL COMMUNICATION (CTTC)

Program is also available online

Description

As a fast-track program for career changers or a foundational program for first time professionals, this program provides the knowledge and skills necessary for writing end-user documentation such as printed manuals, online help systems and screencast training modules. Using tools of the technical communication profession, the student will develop skill in audience analysis; tutorial, procedure and reference guide writing; project management; document design; and usability testing. Designed to provide the student with practical and theoretical principles of technical communication, the program prepares students for employment in a wide variety of opportunities in the field. To this end, students will also learn how to conduct a formal job search and create professional portfolios to better compete for jobs. Those without previous college experience can use this certificate to seek work as interns and in co-op positions in technical communication while pursuing the Associate in Arts Degree in Technical Communication.

Admissions Requirements

Basic computer literacy.

Course Requirements

Major/Area Requirements

Class	Title	Minimum Credits
ENG 107	Technical Writing Fundamentals*	3
ENG 208	Technical Writing for Print Delivery	3
ENG 209	Technical Writing for Online Delivery	3
ENG 218	Technical Writing for eLearning	3
ENG 245	Job Search Success Seminar	2
Elective	Select one GDT course from the following: GDT 104, GDT 106, or GDT 108	3
Elective	Select one WEB course from the following: WEB 110, WEB 113 or WEB 115	3
Total		20

Total Credits Required: 20

Footnotes

*Students with equivalent coursework/experience are encouraged to contact the program advisor for appropriate course placement.

Accurate as of 02/22/2023 Information is subject to change without notice.