

2023-24 ACADEMIC COURSES

ACC 131 : QUICKBOOKS SOFTWARE

This is an introductory course in the application of basic accounting knowledge and theory in QuickBooks software. The course content includes sales, invoicing and receivables, payables and purchases, inventory, payroll, general accounting, financial statements and end-of-period procedures for a service and retail business. Students will acquire new and build on existing knowledge of bookkeeping principles. Upon successful completion of the course, students may choose to take the QuickBooks exam required to be certified as a QuickBooks Certified User (QBCU).

Level I Prereq: Academic Reading and Writing Levels of 6; Academic Math Level 2

Description	Hours
Credits	3
Lecture Hours	45
Clinical Hours	0
Lab Hours	0
Other Hours	0
Total Hours	45

Accurate as of 03/24/2023 Information is subject to change without notice.

Class offerings by semester

	Winter	Summer	Fall
Even Years (2022, 2024, 2026)			
Odd Years (2023, 2025, 2027)			
 Class (before 5 p.m.)			
 Class (after 5 p.m.)			
 Online Class Revised: 2/2/22			

The annual schedule class offerings by semester is offered as a planning tool. Please refer to the course schedule to see the specific time and platform for which the course is offered.

Swipe left to see full chart