

2021-22 ACADEMIC COURSES

BOS 207 : PRESENTATION SOFTWARE APPS

In this course, students are introduced to presentation software concepts and applications using Microsoft PowerPoint in a Windows operating system environment. Skills and concepts include creating, editing, formatting, and enhancing presentations; adding graphics and multimedia; using embedded elements to enhance a slide show; and delivering presentations. Applying presentation software concepts and functions to business environments is stressed. Students should be familiar with Windows and have keyboarding skills of at least 25 wpm.

Level I Prereq: Academic Reading and Writing Levels of 6

Description	Hours
Credits	2
Lecture Hours	30
Clinical Hours	0
Lab Hours	0
Other Hours	0
Total Hours	30

Accurate as of 10/22/2021 Information is subject to change without notice.

2021-22 Class offerings by semester

Swipe left to see full chart