
2024-25 ACADEMIC COURSES

ENG 245 : JOB SEARCH SUCCESS SEMINAR

In this course, students explore how to develop a successful job search strategy. Topics covered include developing a systematic job search process, researching companies, preparing job search documents (such as a cover letter and résumé), and developing effective interviewing skills. Students also learn the benefits of preparing a portfolio (or other work samples) to share with prospective employers. Level I Prerequisite: Academic Reading and Writing Levels of 6

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Description	Hours
Credits	2
Lecture Hours	30
Clinical Hours	0
Lab Hours	0
Other Hours	0
Total Hours	30

Accurate as of 05/16/2025 Information is subject to change without notice.