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## 2024-25 ACADEMIC COURSES

### MED 210 : MEDICAL ASST ADMINISTRATIVE II

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In this course, students learn more advanced administrative topics such as financial management of the practice, including billing and collections. They also review medical office administrative procedures such as written communications and medical record management. Level I Prerequisite: Academic Reading Level 5; Academic Writing Level 3; MED 221, MED 241 and MED 245, must enroll concurrently in all courses

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Description	Hours
Credits	2
Lecture Hours	30
Clinical Hours	0
Lab Hours	0
Other Hours	0
Total Hours	30

Accurate as of 07/12/2024 Information is subject to change without notice.