

## 2021-22 ACADEMIC PROGRAMS

### DENTAL ASSISTING (CFDAC)

#### Certificate

This program prepares students for entry-level dental assisting positions in a variety of settings such as private dental offices, dental schools, the military, and dental insurance offices. The curriculum includes the required dental radiography courses that allow graduates to expose dental radiographs in the State of Michigan. The program also prepares students for the Dental Assisting National Board (DANB) examination, which leads to the nationally recognized status of a Certified Dental Assistant (CDA). As a CDA, graduates assist in the treatment of patients. Graduates of the program are also prepared to take the Michigan State Board of Dentistry examination, which gives recognition as a Registered Dental Assistant (RDA). As an RDA in the State of Michigan, graduates can perform specific intra-oral functions generally performed by a dentist. The program in dental assisting is accredited by the Commission on Dental Accreditation [and has been granted the accreditation status of "approval without reporting requirements"]. The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission's web address is: <http://www.ada.org/en/coda>.

This is a **high demand** program as defined by the [Michigan Community College Network](#).

Students may enroll in this program in one of two pathways. Pathway I is for students with no previous dental experience. Pathway II (ADAEP) is the advanced standing option for the dental assistant with two or more years of experience as a dental assistant who has passed all three portions of the Dental Assisting National Board (DANB) CDA examination.

#### Pathway I

This Pathway is for the student with no previous dental experience. Students attend classes in a traditional on-campus setting blended with online components. Students should expect to complete the program in three consecutive semesters.

#### Pathway II (ADAEP)

This Pathway is for the dental assistant with two or more years of dental assisting experience. The applicant also must be a current Certified Dental Assistant (CDA) meaning that they have passed all three portions of the Dental Assisting National Board (DANB) CDA exam.

Applicants will receive college credit for passing the DANB CDA examination prior to entry. Students will be required to attend a mandatory two-day on-campus workshop at the beginning of the semester. They will then return to their offices to complete assigned class projects under the supervision of their licensed dentist mentor. The two will work as a team to complete clinical validations for the program. Homework, class assignments, lectures, and tests will be completed using the WCC online Blackboard system. E-mail will enable communication with the WCC course instructor. At the end of the semester, the students will be required to return to campus to complete a clinical final.

#### Accreditation

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#### Description

This program prepares students for entry-level dental assisting positions in a variety of settings such as private dental offices, dental schools, the military, and dental insurance offices. The curriculum includes the required dental radiography courses that allow graduates to expose dental radiographs in the State of Michigan. The program also prepares students for the Dental Assisting National Board (DANB) examination, which leads to the nationally recognized status of a Certified Dental Assistant (CDA). As a CDA, graduates assist in the treatment of patients. Graduates of the program are also prepared to take the Michigan State Board of Dentistry examination, which gives recognition as a Registered Dental Assistant (RDA). As an RDA in the State of Michigan, graduates can perform specific intra-oral functions generally performed by a dentist. The program is accredited by the American Dental Association Commission on Dental Accreditation, 211 East Chicago Avenue, Chicago, Illinois 60611.

Students may enroll in this program in one of two pathways. Pathway I is the format for the student who is not employed in a dental office. Pathway II (ADAEP) is the advanced standing option for the dental assistant with two or more years of experience as a dental assistant who has passed all three portions of the Dental Assisting National Board (DANB) CDA examination. These pathways are described in detail at <https://catalog.wccnet.edu/current/programs/cfdac.php>.

#### Admissions Requirements

Washtenaw Community College uses a limited enrollment process for admission to this program. There are multiple requirements that must be completed prior to submitting an application for admission. For detailed information regarding admission to this health care program, please visit our Health Care website at <https://www.wccnet.edu/learn/departments/alhd/>. Prerequisite and program requirements along with WCC's point system and scales are reviewed annually and subject to change.

Students are expected to meet the prerequisite and program requirements of the catalog term for the semester in which they first begin the program. Details regarding WCC's admissions process and to download the application can be found on WCC's Student Welcome Center, Health and Second Tier Program, information page: <https://www.wccnet.edu/start-now/degree/2nd-tier/>.

Admission Requirements for Pathway I (On Campus):

Each year approximately 24 students are accepted to Pathway I for a Fall start on a first-qualified, first-admitted basis.

1. Admission to WCC.
2. Participation in a mandatory information session. Contact Jodi Neuman at [jneuman@wccnet.edu](mailto:jneuman@wccnet.edu)
3. Program prerequisite courses:
  - a. ACS 1035 (Introduction to Online Learning)
  - b. HSC 101 or HSC 124 with a minimum grade of C+/2.3
4. Academic Reading Level of 6 (College Level)

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5. Academic Writing Level of 6 (College Level)
6. Verification of high school diploma, GED or higher degree.
7. 18 years of age by October 1st of the year student starts the program.
8. Signed Student Competencies Form (see application packet). WCC reserves the right to request, before or during the program, that students successfully demonstrate specific physical and cognitive abilities related to the program.
9. Residency verification.

### Admission Requirements for Pathway II (ADAEP):

Each year, approximately 12 students are accepted to Pathway II for a Fall semester start on a first-qualified, first-admitted basis.

1. Admission to WCC.
2. Contact Tina Sprague in the Dental Assisting Department at [ksprague@wccnet.edu](mailto:ksprague@wccnet.edu)
3. Program prerequisite courses:
  - a. ACS 1035 (Introduction to Online Learning)
4. Academic Reading Level of 6 (College Level).
5. Academic Writing Level of 6 (College Level).
6. Current and valid CPR card.
7. Pass all three portions (GC, RHS and ICE) of the Dental Assisting National Board (DANB) Certified Dental Assisting (CDA) Examination or graduate from an American Dental Association (ADA) Commission on Dental Accreditation (CODA) Accredited Dental Assisting program.
8. Students must be employed in a dental office at least 24 hours per week as a chairside dental assistant. The participating dentist must validate the student's skills (see the Student Agreement of Participation and Dentist Agreement of Participation forms in the admission packet).
9. Residency verification.

### Applying for Admission to the Program

A formal application and acceptance to the program is required. Application packets may be downloaded from WCC's Student Welcome Center, Health and Second Tier Program, information page <https://www.wccnet.edu/start-now/degree/2nd-tier/>. Completed and signed applications must be submitted during the dates indicated on the application to the Health and Second Tier Admissions Office in the Student Welcome Center, located on the second floor of the Student Center Building. Applications for both pathways are processed on a first-qualified, first admitted basis.

### Continuing Eligibility

#### Continuing Eligibility for Pathway I (On Campus):

1. Students must purchase an account from a college-designated vendor to obtain a criminal background check and submit health records to the department by the deadlines provided at the mandatory orientation session.
2. Additional background checks may be conducted at any time during the program. Students may be required to have drug testing as well as additional criminal background checks and/or fingerprinting prior to the start of a clinical sequence as requested by specific clinical facilities. Any student found to have a positive drug screen for drugs prohibited by State of Michigan or Federal law (including marijuana) or controlled substances will be dismissed from the program. Failure to receive an acceptable criminal background/fingerprinting at any time, will result in dismissal from the program.
3. Students must complete any other health requirements as designated by the clinical sites.
4. All Dental Assisting (DEN) and support courses to the program must be completed with a minimum grade of C/2.0.
5. Students who are dismissed from the program may not be eligible to reapply to the program.

#### Continuing Eligibility for Pathway II (ADAEP):

1. Continuing employment working a minimum 24 hours per week as a chairside dental assistant during the program is required.
2. All Dental Assisting (DEN) and support courses to the program must be completed with a minimum grade of C/2.0.
3. Students may be required to have drug testing as well as criminal background checks and/or fingerprinting as requested by the Dental Assisting Department. Any student found to have a positive drug screen for drugs prohibited by State of Michigan or Federal law (including marijuana) or controlled substances will be dismissed from the program. Failure to receive an acceptable criminal background/fingerprinting at any time, will result in dismissal from the program.
4. Students who are dismissed from the program may not be eligible to reapply to the program.

### Concentrations

#### Pathway I

##### Semester 1 (Fall)

Class	Title	Minimum Credits
DEN 102	Managing Safe Practice in Dentistry	1
DEN 106	Biomedical Science for Dental Assistants	2
DEN 107	Oral Anatomy	2
DEN 108	Dental Radiography	2
DEN 110	Basic Clinical Dental Assisting	4
DEN 112	Dental Materials	3
Total		14

##### Semester 2 (Winter)

Class	Title	Minimum Credits
DEN 118	Preventive Dentistry	2
DEN 120	Patient Records	1
DEN 128	Dental Radiography Practice	1
DEN 129	Patient Assessment	2
DEN 130	Clinical Practice	2
DEN 131	Principles of Dental Specialties	4
Total		12

##### Semester 3 (Spring/Summer)

Class	Title	Minimum Credits
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DEN 202	Advanced Clinical Practice	2
DEN 204	Advanced Functions	4
DEN 212	Dental Practice Management	3
BMG 207 or ENG 111	Business Communication Composition I*	3
Total		12

**Total Credits Required: 38****Pathway II (ADAEP)****DANB Exam**

Class	Title	Minimum Credits
	Students must pass all three portions of the Dental Assisting National Board (DANB) Certified Dental Assistant (CDA) exam prior to entry.	22
Total		22

**First Semester**

Class	Title	Minimum Credits
DEN 204	Advanced Functions	4
DEN 230	Alternative Dental Assisting Education Project	9
BMG 207 or ENG 111	Business Communication Composition I*	3
Total		16

**Total Credits Required: 38****Footnotes**

\*If you are planning to pursue an Associate's degree.

Dental Assisting Certificate and Degree Completion

Students completing the Dental Assisting courses outlined above will obtain a Certificate in Dental Assisting. Students may also complete an associate degree by using the same core dental assisting courses in addition to completing the general education requirements and electives for an Associate in Applied Science Degree in Occupational Studies.

Accurate as of 03/03/2021 Information is subject to change without notice.